Princeton University
Institutional Review Board

COLLABORATIVE INSTITUTIONAL TRAINING INITIATIVE (CITI)

Human Subjects Training Instructions for CITI

Research Integrity and Assurance
87 Prospect Avenue, 3rd Floor
irb@princeton.edu
609.258.0865
Welcome to CITI training for human subject research at the Princeton IRB

Human subjects training is required for the PI and all research personnel. Please refer to SOP 202 for details.

CITI LOGIN AND REGISTRATION – Visit http://www.citiprogram.org to complete human subjects training

New Users: Create an account by selecting “Register.” See New User Registration for additional help. Once you have registered, you can save your training progress and log in as many times as needed.

Existing users, log in using your existing username and password. (Note: this username and password may be different from your Princeton LDAP). See the Registered Users section below for additional steps.
Registered Users (for existing CITI accounts):

Affiliating with Princeton:

Affiliate with another institution: If you have taken CITI training at another institution, it may be accepted provided that all Princeton required modules have been completed. To check, you must affiliate with Princeton University. Choose “affiliate with another institution” and select Princeton University as the participating institution. See New User Registration instructions below for additional help.
Please refer to SOP 202 for the CITI modules that are accepted by the IRB.
New User Registration

Step 1

* Select An Institution

* indicates a required field.

Choose your institution from the appropriate dropdown menu. Choose only one institution. If you are affiliated with more than one institution, you will be able to select additional institutions after providing the information required.

Participating institutions:

- Princeton University
- Veterans Affairs
- Department of Energy
- HIV/AIDS Network Coordination (HANC)
- Canadian Institutions
- India Participating Institutions
- Korea Participating Institutions

I am not affiliated with a participating institution. I would like to register with CITI as an independent learner. (Fees apply.)

My institution is not listed as a participating institution. Click here for information on how to subscribe as a participating institution.

Continue to Step 2

Step 2

Personal Information:

Provide your institutional email address as the primary contact. If you do not have a Princeton.edu account, you may use your current email address.

First Name: Institutional

Last Name: Review Board

Email Address: lrb@princeton.edu

Verify email address: lrb@princeton.edu

Secondary email address

Verify secondary email address

Continue to Step 3
Profile Information:
Choose a username and password that you will use to access the training modules. The IRB Office does not maintain username and passwords. For assistance with creating or remembering your username and password, please return to the main page of the site and choose the “forgot username/password” option.
Please input your princeton.edu email address in this section. If you do not have a Princeton email account, you may use your current email from another institution.
Step 7

Begin required modules

Please refer to SOP 202 for the CITI modules that are accepted by the IRB.

Once you have selected the appropriate human subjects training course, click “Complete Registration”. You will receive a confirmation email to finalize the registration process.
Begin human subjects training: In order to begin training, you must complete the “Integrity Assurance Statement” as shown below.

Assurance Statement:

Read the Conditions of Use and select the appropriate statement. Click “Submit” to begin training.
For any questions or concerns regarding training, please contact the IRB office:

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