

## FCOI CITI Training Login Help

1. Visit the website [www.citiprogram.org](http://www.citiprogram.org)
2. Click “login” in the top right corner.



3. Select Log in through my organization.



New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

[Need Help Logging In? Chat With Us For Assistance.](#)  
[Status Page](#)

4. Type in Princeton University and select continue to SSO Login/Instructions.

**CITI PROGRAM**

[LOG IN](#)   [LOG IN THROUGH MY ORGANIZATION](#)   [REGISTER](#)

Organizations listed here use "Single Sign On" (SSO) for CITI Program access.

SSO requires a username and password issued by the organization.

If your organization is not listed here, it does not use Single Sign On. Click on the "Log In" tab (if you already have a CITI Program account) or the "Register" tab (if you are new to CITI Program and creating an account for the first time).

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Princeton University

[Continue To SSO Login / Instructions](#)

5. It should have you login with DUO authentication, and then you should see the FCOI Training course under "Courses Ready to Begin".
  - a. If you don't see it preloaded, click "My Courses" on the top left of the screen.



6. Click View Courses

### Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

Princeton University

Would you like to affiliate with another Institution?

Would you like to remove an existing affiliation?

View Courses

Add Affiliation

Remove Affiliation

7. Add a course

Show Courses for:

Princeton University
▼

Institution List

### Princeton University

!

You are not enrolled in any courses for this institution.

Add a Course

8. Check off FCOI: Conflict of Interest and then press Submit at the bottom of the page



[View instructions page.](#)

### Question 1

#### Conflict of Interest

Would you like to take Princeton University's Conflicts of Interest Training Course?

- ☐ FCOI: Conflict of Interest
- ☐ No, thank you.

9. You will now see the FCOI Course in your cue and can complete the training.

### Courses Ready to Begin

[Learner Tools](#)

Princeton University

FCOI: Conflict of Interest

Stage 1

0 / 2 modules completed

Start Now

10. Once completed, CITI will automatically send us a confirmation email for our records.

**Note: a passing grade of 65% or higher is required for the FCOI course.**

**If you have any questions, please reach out to the  
Research Integrity & Assurance Office**

Research Integrity and Assurance  
Conflict of Interest Office  
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