



**RESEARCH** Research Integrity  
and Assurance

**Princeton University**  
**Institutional Review Board**

**COLLABORATIVE**  
**INSTITUTIONAL TRAINING**  
**INITIATIVE (CITI)**


Human Subjects Training Instructions for CITI

Research Integrity and Assurance  
87 Prospect Avenue, 3rd Floor  
irb@princeton.edu  
609.258.0865



# Registered Users (for existing CITI accounts):

## Affiliating with Princeton



Collaborative Institutional Training Initiative  
at the University of Miami

[Main Menu](#) | [My Profiles](#) | [CE Credit Status](#) | [My Reports](#) | [Support](#)

Main Menu

▼ Princeton University Courses

Course	Status	Completion Report	Survey
IRB - Social & Behavioral Research Investigators	Not Started	Not Earned	

My Learner Tools for Princeton University

- Add a Course or Update Learner Groups
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions page
- Remove Affiliation

▶ [Click here to affiliate with another institution](#)



Main Menu

Princeton University Courses

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Please refer to [SOP 202](#) for the CITI modules that are accepted by the IRB

Main Menu > Course IRB - Social & Behavioral Research Investigators

IRB - Social & Behavioral Research Investigators - Basic Course

To pass this course you must:

- Complete all 16 required modules
- Achieve an average score of 80% on all quizzes

Your Current Score

98%

You have unfinished modules remaining

Complete The Integrity Assurance Statement before beginning the course

Required Modules

	Date Completed	Score
History and Ethical Principles - SBE (ID: 490)	07/06/07	5/5 (100%)
Defining Research with Human Subjects - SBE (ID: 491)	07/06/07	5/5 (100%)
The Regulations - SBE (ID: 502)	07/06/07	6/6 (100%)
Assessing Risk - SBE (ID: 503)	07/06/07	5/5 (100%)
Informed Consent - SBE (ID: 504)	07/06/07	5/5 (100%)
Conflicts of Interest in Research Involving Human Subjects (ID: 488)	07/17/07	2/2 (100%)
Privacy and Confidentiality - SBE (ID: 505)	Incomplete	0/0 (0%)
Research with Prisoners - SBE (ID: 506)	07/06/07	5/5 (100%)
Research with Children - SBE (ID: 507)	07/06/07	5/5 (100%)
Research in Public Elementary and Secondary Schools - SBE (ID: 508)	07/06/07	5/5 (100%)
International Research - SBE (ID: 509)	07/06/07	5/5 (100%)
Internet Research - SBE (ID: 510)	07/06/07	4/4 (100%)





## Step 5

### CITI - Learner Registration

Steps: 1 2 3 4 **5** 6 7

\* indicates a required field.

#### \* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?

If you answer "yes", you will be provided with information before you start a CEU-eligible course about the amount of credit available, information about the course authors, and other required CEU disclosures. This information must be viewed before a course is started in order for you to be eligible to purchase CEU credit after course completion. However, answering "yes" does not obligate you to purchase CEU credits for any course.

If you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, and you will be **ineligible** for CEU credit for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a "My Profile" link to update your Profile.

If you're not sure, you can change your answer later.

- Yes
- No
- Not sure. Ask me later

If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive appropriate Pre- and Post-Course information relevant to the kind(s) of CEU credit that you may request.

- AMA PRA Category 1 Credits
- Nurses (CNE Credits)
- Other
- Psychologists (CEP Credits)

#### \* Can CITI Program contact you at a later date regarding participation in research surveys?

- Yes
- No
- Not sure. Ask me later

[Continue to Step 6](#)

## Step 6

### CITI - Learner Registration

Steps: 1 2 3 4 5 **6** 7

#### Please provide the following information requested by Princeton University

\* indicates a required field.

Language Preference

\* Institutional email address

Gender

Highest degree

Employee Number

\* Department

\* Role in research

**Only use your institutional email address.**

## Step 7

### CITI - Learner Registration

Steps: 1 2 3 4 5 6 **7**

### Select Curriculum - Princeton University

\* indicates a required field.

You will be provided a series of enrollment questions. Your responses will determine the curriculum for the courses you are going to take. Please read the questions carefully. Please read the responses carefully to make the best choice. Click [here](#) to review the Princeton University instructions page.

#### Question 1

### Conflict of Interest

Would you like to take Princeton University's Conflicts of Interest Training Course?

Choose one answer

- FCOI: Conflict of Interest
- No, thank you.

Please refer to the Princeton IRB Training website for the list of courses accepted.

#### Question 2

### Human Subject Research

Please select the Human subject course you wish to take:

Choose all that apply

- IRB - Biomedical Research Investigators
- IRB - Social & Behavioral Research Investigators
- IRB - Board Members
- IRB - Administrative Staff
- IRB Chairs and Vice-Chairs
- No, thank you.

#### Question 3

## Begin required modules

### Responsible Conduct of Research

Please make your selection below to receive the courses in the Responsible Conduct of Research.

Choose all that apply

- RCR: Computer Science
- RCR: Chemical & Biological Engineering undergraduates
- RCR: Chemical & Biological Engineering researchers
- RCR: Chemical & Biological Engineering researchers with animal subjects
- RCR: ORFE PostDoc
- RCR: ORFE VSRC
- RCR: ORFE Graduate (case-by-case)
- RCR: ORFE Undergrad
- RCR: General Engineering
- RCR: AOS students and researchers
- RCR: Geosciences students and researchers
- RCR: General Physical Sciences
- RCR: General Biomedical Sciences
- RCR: Economics graduate students
- RCR: General Social & Behavioral Sciences
- RCR: Biomedical Responsible Conduct of Research
- RCR: Anthropology
- RCR: General Arts & Humanities
- RCR: General Research Administration
- RCR: Sociology (Post-Docs)
- RCR: Sociology (Undergraduates)
- RCR: Mathematics & PACM
- RCR: Physics Students and Postdocs
- RCR: MAE All Researchers
- RCR: MAE Undergraduates
- No, thank you.

Once you have selected the appropriate human subjects training course, click "Complete Registration". You will receive a confirmation email to finalize the registration process.

Complete Registration



### IRB - Social & Behavioral Research Investigators - Basic Course

To pass this course you must:

- Complete all 16 required modules
- Achieve an average score of 80% on all quizzes

Your Current Score

0%

You have unfinished modules remaining

#### Assurance Statement

CITI Program [Conditions of Use](#) include the following provisions:

- Only One Account:** I will maintain only one active CITI Program account, unless granted permission for multiple accounts by my institution or by CITI Program.
- No Account Sharing:** I will not share my username and password with anyone. I will contact the CITI Program Help Desk if I believe my account has been compromised.
- Do My Own Work:** I will complete all required quizzes and any other assessments by myself, using only my own work.
- No Quiz Sharing:** I will not share CITI Program quiz questions or answers on any website, via email, photocopying, or any other means.
- No Cheating:** I will not engage in any activities that would dishonestly improve my results, or improve or hurt the results of other learners..
- My Actions Are Logged:** I understand that CITI Program keeps account activity logs, including computer IP addresses, time spent in each content area, number of quiz attempts and scores. Allegations of inappropriate use will be investigated, and the results reported to my institution..

**Begin human subjects training:**  
In order to begin training, you must complete the "Integrity Assurance Statement" as shown below.

Select the appropriate statement then click the Submit button:

- I AGREE to the above and the other [Conditions of Use](#) for accessing CITI Program materials.
- I DO NOT AGREE, and wish to be contacted about one or more of the [Conditions of Use](#).

#### Assurance Statement

CITI Program [Conditions of Use](#) include the following provisions. Please read them carefully.

- Only One Account:** I will maintain only one active CITI Program account, unless granted permission for multiple accounts by my institution or by CITI Program.
- No Account Sharing:** I will not share my username and password with anyone. I will contact the CITI Program Help Desk if I believe my account has been compromised.
- Do My Own Work:** I will complete all required quizzes and any other assessments by myself, using only my own work.
- No Quiz Sharing:** I will not share CITI Program quiz questions or answers on any website, via email, photocopying, or any other means.
- No Cheating:** I will not engage in any activities that would dishonestly improve my results, or improve or hurt the results of other learners..
- My Actions Are Logged:** I understand that CITI Program keeps account activity logs, including computer IP addresses, time spent in each content area, number of quiz attempts and scores. Allegations of inappropriate use will be investigated, and the results reported to my institution..

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- I DO NOT AGREE, and wish to be contacted about one or more of the [Conditions of Use](#).

Submit

**Assurance Statement:**  
Read the Conditions of Use and select the appropriate statement. Click "Submit" to begin training.

For any questions or concerns regarding training,  
please contact the IRB office:

**Research Integrity and Assurance**  
Institutional Review Board 87 Prospect Avenue, 3<sup>rd</sup> Floor  
609-258-0865